

From Pool!



To School!

MARLBORO MONTESSORI ACADEMY

September 2009

Dear Parents,

Welcome to Marlboro Montessori Academy! We hope that both you and your child(ren) are adjusting well to the new school year. This year promises to be an exciting one for your child (and we hope you, too!) We believe that home-school communication is essential for all of us to be successful. As part of our open door policy, you are welcome to visit the school or request a conference at any time. If you ever have a question, comment, or suggestion about your child's progress, please call or send a note to the school. By working together, we can make this year a positive and worthwhile experience for all!

It is with pride that we introduce six new staff members, Miss Barbara (Baci), Miss Barbara (Barbie), Miss Christy, Miss Jaci, Miss Jaclyn, and Miss Melissa. Together with our **existing dedicated staff**, we are all committed to providing your child with the most **powerful** educational method in the world!

A handbook providing information on our Academy is forthcoming. Please read it carefully and keep it on hand for easy reference.

Just as a reminder, primary children should arrive at school between 8:30 and 9:00 a.m. **Kindergarten and Elementary should arrive between 8:15 and 8:30 a.m.** Morning dismissal is from 11:15 to 11:35 a.m. and afternoon dismissal is from 2:45 to 3:05 p.m. for Primary, Kindergarten and Elementary classes. **PLEASE BE PROMPT!**

Extended care hours are from 7:00 to 8:30 and 3:00 to 6:00 p.m. There is a \$16.00 hourly fee for the service and payment must be given that same day. All our families are welcome to use this service. (Our extended care program is from 7:00 a.m. to 6:00 p.m. and paid monthly.)

We ask that all illnesses and absences be reported by phone prior to the morning session. If your child requires medication to be administered during school hours, a **Medication Permission Form** must be filled out by the parent and kept on file at the school. Forms are available at the front desk. Doctor's notes must be submitted after an illness.

Reminder: children need to be **fever free for 24 hours** before returning to school.

Let's keep all children and staff healthy by following these guidelines!

Our school is a **peanut-free environment**. We ask that all parents refrain from sending home baked goods and non-labeled treats. Nutritionally speaking and for a healthy foundation, we ask that **all sweets be limited**. Thank you for your cooperation!

Parent-Teacher conferences are scheduled for the end of September and the beginning of October. Conference slips will be sent home with your child this month. This first conference is so important as it provides a parent/teacher/child relationship. By knowing your concerns and goals, we can work together to harmoniously prepare and instill a **"love of learning"** so essential to the Montessori Method.

Monthly newsletters and calendars for each month start in October. Please take the time to read them with your child. We are also preparing special evenings that will expand on the envisioning of our great Montessori philosophy in today's world. Upcoming events will be sent home – We hope you will all join us!

After-school activities will begin the week of **September 21st**. Forms explaining times, dates and prices for each activity will be distributed this week. You will notice that some new sessions have been added to our former favorites. We are sure you will be extremely pleased! Please note that enrollment and payment must be completed before the child participates in any activity. We thank you for your cooperation.

Tuition payments are due by the first of each month. The second payment was due on September 1st. Checks may be mailed or given at the front door upon arrival. **Installments should not be confused with a "monthly" charge**. Our tuition is based on an annual fee payable in 10 equal installments. The same payment is due regardless of vacations, holidays or the number of school days per month. Our financial well-being depends on your cooperation concerning this matter.

"Pizza Days" are here again! If interested, please complete the forms that are going to be distributed this week.

Congratulations to the **Hagan Family, Leotsakos Family, Patla Family** and the **Sharma Family** on the birth of their newborns. Big bear hugs from our family to yours. We welcome you and await with anticipation your first day of school at MMA!

The Staff at Marlboro Montessori Academy looks forward to an exciting and memorable school year!